

# **The Central Western Fireman's Association**

## **Constitution and By-laws**

**Organized 1931**

**Chartered 1956**

**First Meeting – 1930**  
**Organized – February 2, 1931**  
**Chartered – October 26, 1956**  
**Revised – June, 1993**  
**Revised – February, 1999**  
**Revised – February, 2002**  
**Revised – February, 2003**  
**Revised – June 26, 2010**  
**Revised – February 18, 2015**  
**Proposed changes – July 2015**

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# **CONSTITUTION**

## **ARTICLE I.**

### **TITLE AND OBJECT**

- Section 1 This organization shall be known as the Central Western (Ohio) Firemen's Association Incorporated; and here and after referred to as C.W.F.A.
- Section 2 The object of this association shall be to create and to maintain a brotherly and fraternal feeling by banding together such volunteer, part -paid, & paid; fire or rescue personnel, as may be carried on the roll of fire or rescue companies or fire or rescue departments to work for the education of its members in the advancement of their chosen duty of fire fighting, fire prevention, and rescue work; to hold a conference annually for the promotion of friendship; to work toward protection for all fire and rescue personnel; and to establish and administrate a charity fund, for the welfare of all members.
- Section 3 This will be a non-profit organization.

## **ARTICLE II.**

### **MEMBERSHIP**

- Section 1 The membership of this association shall be open to all regularly organized fire and rescue companies, and fire or rescue departments comprised of volunteer, part - paid, and paid to include all classes of members of such organization and this will include any auxiliary, who will become eligible to membership upon payment of sum as established in the by-laws.
- Section 2 Past presidents shall be accorded the same membership privileges as an active member; they shall be exempt from the payment of dues.
- Section 3 Honorary memberships shall consist of men or women elected at an annual conference, in recognition of meritorious service in the interest of the association. They shall have the privileges of active membership; they shall be exempt from the payment of dues. All honorary members shall be expected to meet all other membership obligations here and after set forth.
- Section 4 Associate members shall consist of individuals representing manufacturers and dealers in fire and rescue department supplies, individuals representing firms and business interest in the protection of life and property against loss by fire or accidents; officers and members of fire

or rescue departments and fire or rescue associations outside this association. These persons shall be eligible to an associate membership upon payment of dues as established in the By-Laws.

Section 5 Life memberships shall consist of the individuals, firms, or business entity interested in the protection of life and property who shall become eligible to life membership upon the payment of dues as established in the By-Laws.

Section 6 Associate and life memberships have all the privileges of the active membership except the right to vote and to hold an office; nor shall they take part in debate except by majority consent of the conference or special meetings. All associate and life memberships shall be expected to meet all other membership obligations here and after set forth.

### **ARTICLE III.**            **OFFICERS AND THEIR OBLIGATIONS**

Section 1 Officers of this association shall consist of a President, Vice-president, Secretary, Treasurer, and five (5) Directors. The Chairman of the Board of Directors shall be the immediate past president. Beginning with the 1987 association conference, two members will be elected to sit on the Board of Directors for a one year term; and two members being elected for a two year term, and every year thereafter two members will be elected to fill a two year term.

Section 2 All officers shall be a member in good standing and be elected annually at the conference of this association by ballot, the successful candidate to have a majority of all votes cast. Such officers in good standing shall hold their offices from the close of one conference to the close of the next, except the office of Treasurer; which will change at the February business meeting due to the fact of the necessity to pay conference bills, and having books audited before the change of Treasurer.

### **ARTICLE IV.**            **DUTIES OF OFFICERS**

Section 1 The elective officers of the association shall constitute the Executive Board; and is hereafter referred to as the Executive Board.

Section 2 It shall be the duty of the Executive Board to meet within 30 days after the close of the annual conference for the purpose of disposing of such business as may have been referred to it by the conference. Said board is

also empowered to meet upon the request of a majority of its members, at such time and place as the President may designate.

- Section 3     The Executive Board shall have power to try any officers of the association for usurpation of authority, neglect of duty or incompetence, and after a fair and impartial trial, may suspend such officers if found guilty. No officer shall be tried unless charges made out in writing have been proffered against him, of which he shall be furnished a correct copy by registered mail. Charges shall be from a department, company, or fire association affiliated with this association, and endorsed by at least two other affiliated departments, companies, or association, charges may also be proffering charges and the officer against whom the charges are made becoming ineligible to sit upon the Executive Board during the trial of said officer.
- Section 4     The Executive Board in the event of the conviction of an officer on charges properly proffered, shall declare the office in question vacant, and shall take the necessary step by law to recover or procure all money, property, papers, and other items belonging to this association: if the Executive Board fails to take such action the membership has the right to pursue, by majority vote.
- Section 5     The Board of Directors shall exercise a general supervision power over the association in the interim between meetings and shall have charge of the management of funds, the Charity Funds, and property of the association; shall be authority on all matters pertaining to the interest of the association.
- Section 6     Upon the occurrence of a vacancy in any officer, the President upon the approval of the Board of Directors, shall appoint a member in good standing to fill said vacancy during the unexpired term.
- Section 7     Duties of the President. It shall be the duty of the President to preside over all meetings of the association; to decide all points of order; to appoint and be ex-officio member of all committees. It shall also be the responsibility of the President to see that the welfare of the association is kept at its highest level possible. It shall also be the President's responsibility to maintain good communication between all association members and the elected officials.
- Section 8     It shall be the duty of the Vice-president to preside at all meetings in the absence of the President and to maintain the welfare of the association to its highest level possible.

Section 9 It shall be the duty of the Secretary to act as corporate agent of the association; to receive applications of all fire departments, companies, or other organizations or individuals not members, for membership into this association, and keep full minutes of all proceedings, meetings and conferences, and record same in a book of the association's and to answer all communications pertaining to association business or Executive Board, on the Executive Boards direction and orders and shall turn over to the successor in office all property in possession belonging to the association, doing this within thirty days. The Secretary shall also furnish every member company of the association, a copy of the constitution and the by-laws, rules and regulations, and certify membership. All money shall be received by the Secretary, recorded, and forwarded to the Treasurer for receipt and deposit within 30 days; taking his receipt there from and a report of this sent to the President. The Secretary shall receive the annual salary as set forth by the by-laws, this shall be paid annually at the conference. The Secretary shall be at all times governed by the Executive Board.

Section 10 It shall be the duty of the Treasurer, to receive and to disburse the monies of the association and keep a correct account of the same. Any monies received from the Secretary will be given a receipt and a copy of same sent to the President. At the annual conference, the Treasurer shall make a full report of all monies received and disbursed; and he shall execute a bond to the Executive Board in a sum as deemed advisable and sufficient; such bond to conform with the requirements of the state law; the premiums to be paid out of the funds of the association. The Treasurer will turn over to the audit committee by January 1st of each year so as to have the books audited and a report ready for the regular meeting in February of each year. The Treasurer shall turn over to the successor in office, within 30 days, all property in possession belonging to the association. It will also be the responsibility of the Treasurer to have the Executive Board approve any treasurer supplies whenever they need to be purchased or ordered. The annual salary as designated in the by-laws will be paid each year at the conference. The Treasurer shall at all times be subject to the direction of the Executive Board.

Section 11 The Secretary and Treasurer for the Charity Fund, shall be the Secretary and Treasurer of the Central Western Firemen's Association.

## ORGANIZATIONAL CHART

EXECUTIVE BOARD

PRESIDENT

VICE-PRESIDENT

TREASURER

SECRETARY

\*CHAIRMAN OF THE BOARD

\*BOARD OF DIRECTORS (4)

ACTIVE MEMBERSHIP, PAST PRESIDENTS - ADVISORY GROUP,  
HONORARY, LIFE, AND ASSOCIATE MEMBERS

\*CHAIRMAN OF THE BOARD WILL BE IMMEDIATE PAST PRESIDENT

\*BOARD OF DIRECTORS WILL BE 2 ELECTED EVERY YEAR

**ARTICLE V.            COMMITTEES**

Section 1        The following shall be the standing committees of this association. Their Term of service extends from date of their appointment until close of the Annual conference following. All committees are to be for the betterment of this association and are not to be self-serving to any small group of individuals **Their appointment shall be made by the President, and announced at the 30-day meeting referred to in Article IV,**

Apparatus	3 member minimum
Auditing	3 member minimum
Bowling	3 member minimum
Bucket Brigade	3 member minimum
Charity Fund	3 member minimum
Conference (Annual)	3 member minimum
Constitution/Bylaw	7 member minimum
Credentials	3 member minimum
Exhibitions	3 member minimum
Fire School	3 member minimum
Hose Cart	3 member minimum
Hose/Gear/Drafting/Pumper Evol.	3 member minimum
Legal Advisor	1 member minimum
Nomination	3 member minimum
Publicity	3 member minimum
Queen's Contest	3 member minimum
Rules/Regulations	3 member minimum
Squad Vehicle	3 member minimum
Squad Competition	3 member minimum
Strong Arm	3 member minimum
Water Ball	3 member minimum
Equipment	3 member minimum

The aforementioned committees will be held responsible to have a report for the Annual conference and regular February meeting and at the request of the Executive Board, all committee members will meet the President within 60 days of their appointment, to maintain good communications for the welfare of this association.

Section 2        Apparatus Competition: The duties of this committee will be to review all apparatus competition rules of judging for the apparatus competition, and to make recommendations of any changes as needed. They will make sure all the apparatus rules are being followed and that the judges for these competitions are qualified. This committee shall also be responsible for the tabulations being completed and the scores ready for posting by 5:00 p.m. on the day of the conference.



- Section 3     Auditing Committee: This committee shall meet annually after July 1st of each year at which time the Treasurer will have the books of the association ready to audit. The committee will have a written report prepared for the regular business meeting in February and the books returned to the Treasurer if all books are in proper order.
- Section 4     Bowling Committee: It will be the duties of the bowling committee to arrange and supervise in cooperation with the association members and bowling establishment of the site at which the tournament of this association is to be held. They shall make all necessary arrangements for a sanctioned bowling tournament.
- Section 5     Bucket Brigade Committee; The duties of the bucket brigade committee will be to acquire the judges and to make sure that they understand the competition rules and that they are followed; that they layout is proper and safely done.
- Section 6     Charity Fund Committee: Duties of this committee shall be to review and make sure that the Charity Fund by-laws are up to date with the changing times and their effect on this association. This committee shall submit in writing to the Executive Board, if there is a need to alter, amend, or revise the by-laws, 120 days prior to the reading of same.
- Section 7     Conference (Annual) Committee: The duties of the annual conference committee shall be to assist and advise fire and rescue personnel and citizens of the place at which the conference is being held. This committee shall advise in the preparation and arrangement for the conference not otherwise provided for in this constitution. They shall make full report of their proceedings to the Executive Board whenever it is requested; and to hold as many meetings with the host department as deemed necessary for a successful conference.
- Section 8     Constitution/By-Laws Committee: The duties of this committee shall be to review and make sure that the constitution and the by-laws are up to date with the changing times and their effect on this association. This committee shall submit in writing to the Executive Board if there is a need to alter, amend, or revise the constitution and by-laws 120 days prior to reading of same.
- Section 9     Credentials Committee: This committee shall check the credentials of the delegates and alternates attending the business meetings, and inquire into and report to the association all questions referred to them arising from disputes in relations to eligibility of delegates or for admission to membership in the association.

- Section 10    Exhibition Committee: This committee shall contact and solicit distributors of new fire and rescue apparatus and equipment to be shown at any conference. This committee will also keep records of the demonstrators used and their interest in serving us in the future at conferences.
- Section 11    Fire School Committee: The duties of the fire school committee shall be to arrange and supervise at least one educational school every two (2) years for further education of members of this association.
- Section 12    Hose/Gear/Drafting/Pumper Evolution: The duties of this committee shall be to acquire judges who are educated in this event, they shall see that the layout plan for this event are done properly and all hose/ gear/ drafting/ pumping evolution rules and safety factors must be followed before and during competition.
- Section 13    Legal Advisor Committee: The legal advisor of this organization shall obtain information or document for any legal matter, and to be sure that the association is working within the proper guidelines for a non-profit organization status and try and keep informed of all legislation pertaining to the fire service in the state of Ohio, and keep all members of the association informed of changes affecting them.
- Section 14    Nomination Committee: The nomination committee shall have as their duties the receiving of nominations from the association members and the nomination for the slate of names of the officers up to and including nominations from the floor at the annual conference in June. Immediately after the close of nominations, the committee shall prepare ballots for use of accredited representatives at that time the vote will be taken, and shall also count all ballots cast in the presence of members.
- Section 15    Publicity Committee: The publicity committee shall see that the association is given newsworthy recognition of all functions of the association. They shall also prepare letters to send out to any business, departments, and associations, telling them about our association and what our functions are and how we could benefit them, share with possible new members what our goals are and how we go about carrying out activities of the association with written approval of the Executive Board. This committee shall always make sure that the association is being given a good image as the commendable association that we take pride in being.

- Section 16 Queen's Contest Committee: This committee shall assist and advise the host department personnel and citizens to make sure that the queen's contest competition rules are followed. This committee shall also see the proper judges are used and said judges understand guidelines and criteria for this contest. Master of ceremonies must also be the type of person that will conduct the contest in a manner deemed proper. The committee shall also see that a proper site for the contest is chosen, and see that all accommodations for the contestants are in order and assist in any way possible to make the contest a more pleasant event for all departments. The committee shall also see that the host departments will have available escorts for the parades. The committee shall make themselves available to help the host department in any way possible. The committee shall submit for written approval any rule changes deemed necessary.
- Section 17 Rules and Regulations Committee: This committee shall review and recommend changes in rules and regulations of the C.W.F.A. and not assigned to any other committee
- Section 18 Squad Competition Committee: The duties of the squad competition committee shall be to acquire the judges for the squad competition and understand the entire function of this competition and see that all the rules are followed. They shall also assist the host department in choosing a proper location being safe for all competing squads and the observers. The squad competition committee shall be responsible for designing the scenario for the day of the conference. Squad competition committee shall give the host department a list of equipment needed for that day and it will be the responsibility of the host department to provide that equipment.
- Section 19 Water Ball Committee: This committee shall supervise the water ball contest to be held during the conference. The committee shall acquire the judges who are capable of administering state recognized water ball rules and regulations. The committee shall see that the rules for the event are followed, and all water ball competition safety factors are adhered to before and during the competition.
- Section 20 Hose Cart Committee; The duties of the committee will be to acquire the judges and to make sure that they understand the competition rules and that they are followed; that they layout is proper and safely done.
- Section 21 Strong Arm Committee; The duties of the committee will be to acquire the judges and to make sure that they understand the competition rules and that they are followed; that they layout is proper and safely done.
- Section 22 Equipment Committee: The duties of the committee will be to keep an accurate inventory of the CWFA trailer and equipment stored in it.

Section 22 All Committees must submit in writing any changes in rules deemed necessary to the Executive Board for final approval within 120 days prior to any association meeting.

Section 22 All committees will have all scores tabulated and the results of all competitions to the host department appointee, at least one (1) hour before the parade (or at completion of said competition).

## **ARTICLE VI.** **VOTING RIGHTS**

Section 1 All regular and active member companies, departments, or associations affiliated with the association, being in good standing, shall be entitled to one (1) voting representative per membership at the February and June C.W.F.A. meetings.

Section 2 The voting member at the annual CWFA June Conference business meeting will be known as the DELEGATE and in the delegate's absence: it will be the ALTERNATE DELEGATE

## **ARTICLE VII.** **MEETINGS**

Section 1 The annual conference meeting of the association, shall be held each year on the fourth Saturday in June; at such place as the association shall be determined at the previous meeting.

Section 2 A regular business meeting of the association, shall be held each year on a Wednesday at 7:00 p. m. in February, at such place as the association shall determine as suitable and adequate with the approval of the Executive Board. The date will be selected by the host department and approved by the President.

Section 3 Special meetings of the association may be called by the President. In all calls for special meetings, the object of such meetings must be stated in full with at least a 30-day notice by email or in writing to all association members.

Section 4 A failure to hold a meeting at the time designated in the constitution, shall in no way work towards the dissolution of the association.

Section 5 A quorum at any regular or special meeting of this association, shall consist of one-fourth of the total number accredited representatives of all members in good standing at the time of the meeting.

Section 6 All fire and rescue personnel and all honorary, associate and life members, are entitled to a seat in conference or meetings of the association, but only accredited representatives and association members shall be entitled to a voice in said meetings.

#### **ARTICLE VIII.            AMENDMENTS**

Section 1 This association shall have full power at a regular association Business Meeting to alter, amend, or revise, this constitution; but it shall be necessary for a majority vote **of those present at the meeting** in favor for any change to be cast. All proposals for amendments, revising, or alteration shall be submitted in writing to the chair at a regular Business Meeting with action taking place at the next regular association meeting; to **be voted on by those present at that meeting.**

#### **ARTICLE IX                    PENALTIES**

Section 1 Any department, business entity, or fire association becoming over due for dues or assessments shall be suspended from membership until such time all sums and penalties due the association are paid in full. The Secretary shall notify the Executive Board who shall administer the proper penalties

## **CENTRAL WESTERN FIREMEN'S ASSOCIATION BY-LAWS**

- Section 1 All members shall support the constitution of the United States, State of Ohio, and the Constitution and By-Laws of this Association.
- All members shall be considered in good standing upon the payment of the annual dues for membership in this Association; with the payment of fifty dollars (\$50.00), with said application. If not paid by March 1, a five dollar (\$5.00) penalty shall be assessed per month late. Thereafter, a failure to pay dues, and assessment penalties, membership will take action at the annual conference with a vote to determine what action is necessary. Each company or department becoming a member of this Association after payment of membership dues of fifty dollars (\$50.00) for which it shall receive and be entitled to membership. Twenty dollars (\$20.00) of this fee will be given to the host department to help offset the cost of hosting the annual conference. In turn, each paying member will be provided a picture in the Association conference yearbook. Five dollars (\$5.00) will be set aside to help defray the costs of the post conference meeting. Another one-hundred dollars (\$100.00) from dues money shall be paid to the department hosting the February business meeting (actual expenses paid up to \$100.00). Past Presidents are lifetime active members with no charge for dues as stated in the Association's constitution. Honorary members shall also be extended the same exemption from dues. Associate member's dues shall be fifty dollars (\$50.00) non-accumulative. Lifetime members shall be upon payment of the sum of two-hundred dollars (\$200.00). Those eligible for lifetime members are as stated in the Association's constitution under Article II, Section 5.
- Section 2 State Fire Marshal's Office and other such safety and educational and training personnel, may obtain a special membership by paying a fee of five dollars (\$5.00) for dues assessed yearly for mailing costs. (Passed 6/88)
- Section 3 All members as defined in Article II of the association's constitution must be in full accord and good standing; and if at any time they are not, they shall forfeit all benefits of membership in the association.
- Section 4 Each member, company or organization shall be entitled to one (1) representative who shall have the right to one (1) vote which authority can not be delegated by proxy. Credential applications are to be sent to the various organizations holding membership in the association, said applications are to be signed by the chief or organization's president indicating representative representing the organization.

- Section 5 All duly elected and accredited representatives shall present themselves before the opening of the conference of this association to the credentials committee whereupon the credentials committee will issue the official representative's badge which shall be their emblem of recognition on the floor of the conference.
- Section 6 It shall be the duty of all members to do all in their power to increase the membership of this association.
- Section 7 Any individual member or individual members of this association guilty of conduct unbecoming and detrimental to the principles and good reputation of the association, shall upon investigation and trial by the Executive Board, and if found guilty as charged, shall be expelled and deprived of membership in this association.
- Section 8 The Executive Board shall prescribe all events setting forth all requirements and rules governing and pertaining to the same and they shall immediately upon their reaching a conclusion, file a full, true and complete statement of the events together with the rules and requirements as prescribed by them for each separate event, with the Secretary of the association. The Secretary upon the receipt of the events and communications pertaining to the same, shall immediately make copies and mail one copy to each member organization in good standing.
- Section 9 The association's Board of Directors may approve payment of the actual expenses incurred by any committee or board of this association in the performance of their specific duties, to include postage, and other costs incurred. Itemized amounts must be presented with all claims for expenses.
- Section 10 If no requests for the conferences are received or accepted at the annual conference, the Executive Board shall be empowered to subsequently receive requests and have a conference provided that not less than sixty (60) day notice be given to every department in this association that such requests will be heard.
- Section 11 The proceedings of the association shall be published in printed form within sixty (60) days after the close of such proceeding, and shall be distributed by the Secretary of the Executive Board of this association.
- Section 12 Fiscal year of this association shall be from January 1st through December 31st of each year.
- Section 13 The salary of the Secretary of this association shall be seven hundred dollars (\$700.00) per year payable at the annual conference each year.

The salary of the Treasurer of this association shall be seven hundred dollars (\$700.00) payable at the annual conference each year. A percentage of salaries will come from the Charity Fund as set by the Executive Board.

Section 14 It shall be the duty of every affiliated organization to notify the Secretary of this association of any and all changes occurring in the chief of the said organization; especially in regards to the address of the said organization. Every organization holding membership in this association, shall file with the Secretary. All mail will be sent to the Chief of the department or organization unless authorized otherwise by the chief in writing on departmental letterhead and signed by the chief.



## **RULES AND REGULATIONS**

### **GENERAL RULES**

1. The host organization of any event will be eligible to compete for prizes with the approval of the Executive Board.
2. Each chief or president of any member organization is responsible for the conduct of their members while they are attending any C.W.F.A. event. This is from the time they leave their headquarters until they return.
3. No individual member of a member organization shall be allowed to compete in any event unless they have been a member of that organization prior to and including the day of the event.
4. All Conference Credentials must be mailed to the association secretary. Credentials for the annual conference must be postmarked no later than seven (7) days preceding the conference. Entries for all following competition can sign up, until 9:00 a.m. on the day of the conference at the registration desk. They are as follows: bucket brigade, drafting, gear donning, hose evolution, hose line, squad competition and water ball, also any events for the children. It is suggested when sending in registration that it be done by certified mail.
5. The decision of the judges shall be final. Any complaint must be filed in writing by registered mail with the Executive Board and postmarked no later than five days after any event.
6. There shall be a minimum of two (2) judges for each event and preferably at least three (3) judges.
  - i. In any event that there is only 1 team signed up to compete, the team signed up must run the event in order to receive a trophy for that event.

**FIREMAN'S ASSOCIATION  
CHARITY FUND BY-LAWS  
FOUNDED: 1974**

- Section 1      The Charity Fund will be set up and maintained as a separate division and will be governed by the Executive Committee. The Executive Committee shall consist of the Central Western Firemen's Association Executive Board and Charity Fund Committee of the Central Western Firemen's Association.
- Section 2      The Secretary and Treasurer for the Charity Fund shall be the Secretary and Treasurer of Central Western Firemen's Association.
- Section 3      Membership in the Charity Fund: Any paid up member of the Central Western Firemen's Association is eligible to become a member of the Charity Fund providing membership fee is paid by April 1st. All departments that have become delinquent over thirty (30) days after April 1 of any dues paying year shall be withdrawn from the Charity Fund roster.
- Section 4      Membership fees of the Charity Fund: The membership in the Charity Fund shall be five dollars (\$5.00) per person per year for the first year, and one dollar (\$1.00) per person per year thereafter. In the event that a member should leave the department, any replacements shall be classified as a new member and shall pay five dollars (\$5.00) the first year only, and one dollar (\$1.00) per year thereafter. The chief or secretary of the department, wishing to belong to the Charity Fund shall furnish the Charity Fund Secretary a roster of the personnel wishing to be covered, their first name, middle initial, last name, (no nicknames) and SSN or DOB. Dues are due upon receipt of roster sheet sent by Secretary of Central Western Firemen's Association, after Central Western Firemen's Association dues are paid. All checks to the Charity Fund shall be sent to the Charity Fund Secretary.
- Section 5      Payment from the Charity Fund will be made in case of death of a member of the Charity Fund, while on active duty. Payment will be made to those on the roster that was furnished to the Charity Fund Secretary. Death by heart attacks while on active duty shall be included. Payment will also be made upon proof of death resulting from injury, while on active duty, if such claims are filed within two (2) years of the accident.
- Section 6      Active duty shall mean from the time an alarm is sounded, until the officer in charge relieves him and until he returns home by the shortest route, or his place of business or work. All fire drills, schools and conferences and sporting or social activities sponsored or approved by the Chief of

Department or organization shall be included in this category. Amount to be paid, the widow or surviving family of a member shall be three thousand-five hundred dollars (\$3,500.00) base, with an additional one hundred dollars (\$100.00) for each year the name appears on a Charity Fund roster sheet.

- Section 7      Payment of claims will be made upon notice to the Charity Fund Secretary, by the chief or secretary of the department in which the death occurred. The chief of the department reporting the death will then within ten (10) days make a complete report of the accident and send it to the Charity Fund Secretary. After a review of the report by the Executive Committee they shall have the right to conduct an investigation into the accident for claim justification. It should be impressed upon all chiefs that the Charity Fund was set up by its founders as an emergency cash fund for the widow or family of any member who lost their life in the line of duty, and as such with the expedient handling by the chief, the Charity Fund Secretary and Treasurer, the payment of the claim can be made within 24 hours of the accident. The Executive Committee reserves the right to make partial payments (totaling the original amount) in the event of major disaster.
- Section 8      The books of the Charity Fund Secretary and the Charity Fund Treasurer shall be audited each year by the audit committee and a report made at the conference meeting of the association.
- Section 9      All checks drawn on the Charity Fund account shall be signed by the Secretary and the Treasurer of the Charity Fund. Custodian of the funds of the Charity Fund shall be in a local bank of the Charity Fund Treasurer, and insured by the federal government.
- Section 10     The salary of the Charity Fund Secretary and Treasurer shall be set by the Executive Board of the Central Western Firemen's Association.





C.W.F.A. MEMBERSHIP APPLICATION  
From the office of C.W.F.A. Secretary

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

I hereby make application for membership in the Central Western Firemen's Association for the:

\_\_\_\_\_  
Department Name

\_\_\_\_\_  
Town

We agree to abide by the by-laws and the constitution of the association by tendering a membership fee of one of the following:

\_\_\_\_A.     **ACTIVE MEMBER:** Regularly organized fire or rescue company, and fire or rescue departments comprised of volunteer, part paid, and paid to include all classes of members of such organization and this will include any Auxiliary, who will become eligible to membership upon the payment of \$50.00 per year as established in the by-laws.

\_\_\_\_B.     **ASSOCIATE MEMBER:** This member being individuals representing manufacturers and dealers in fire and rescue department supplies or firms and businesses interested in fire and rescue services. As established in the by-laws, dues for this member are \$50.00 per year.

\_\_\_\_C.     **LIFE MEMBERSHIP:** An individual, firm or business entity interested in the fire and rescue service. Dues are \$200.00, as established in the by-laws.

Said company of applicant is composed of \_\_\_\_\_ members, all notices of meetings and any other correspondence sent to the above company will go to the Chief.

Name: \_\_\_\_\_ Rank or

Officer \_\_\_\_\_ (Other than Chief)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Nonemergency Phone: \_\_\_\_\_

Chief's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Secretary's Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Return to: C.W.F.A., PO. Box 101, Covington, OH 45318-0101 937-473-3465  
C.W.F.A. Acceptance Date: \_\_\_\_\_

**RULES OF ORDER FOR  
ASSOCIATION BUSINESS MEETING**

- RULE 1      The conference business meeting shall be called to order at 9:00 a.m. and the February business meeting at 7:00 p. m., with adjournment by majority present.
- RULE 2      If a representative while speaking should be called to order, he shall at the request of the chair, take his seat until the question of order is decided.
- RULE 3      Should two or more representatives rise to speak at the same time, the chair shall decide who is entitled to speak first.
- RULE 4      No representative shall interrupt another in the remarks except to him to a point of order.
- RULE 5      No representative shall speak more than twice upon a question unless permitted to do so by a majority vote of the conference.
- RULE 6      A motion shall not be open for discussion until it has been properly seconded and stated from the chair.
- RULE 7      The author of a motion shall be required to reduce the same to writing upon the request of five representatives or the secretary.
- RULE 8      When a motion is pending before the conference, no motion shall be in order except to adjourn, to refer, for the previous question, to postpone indefinitely, to postpone for a certain time, to divide or amend, and substitute for the whole; which motions shall be precedence in the order named.
- RULE 9      Motions lying on the table shall not debatable.
- RULE 10      Motion to reconsider shall not be entertained unless made by a representative who voted in the majority, and the motion must receive a majority vote.
- RULE 11      It shall require five representatives representing different departments to move the previous question.

- RULE 12 All resolutions shall be in writing and bear the signature of the introducer and the title of his department.
- RULE 13 No motion or resolution shall be voted upon until the mover or introducer has had a chance to speak if he so desires.
- RULE 14 When a representative arises to make or second a motion, the delegate shall state name, and the organization which they represent.
- RULE 15 Two representatives may demand a division of the house, and five representatives may demand a roll call.
- RULE 16 Robert's Rules of Order shall be the guide on all matters herein not provided for.



ANNUAL CONFERENCE CREDENTIAL BLANK

Please Print or Type DEPARTMENT INFORMATION

1. Department Name \_\_\_\_\_ Number of Members \_\_\_\_\_

Chief \_\_\_\_\_ Secretary \_\_\_\_\_

Mail Will Be Sent To Chief's Address:

II. Rules require that this form be postmarked one (1) week previous to the conference in order for you to be eligible for competition. (Registration up to 9:00a.m. on Conference Day for some contests.)

YOUR DELEGATE

YOUR ALTERNATE

1. \_\_\_\_\_

1. \_\_\_\_\_

III CONFERENCE INFORMATION - Number of your members attending \_\_\_\_

IV There can be only one entry per event or category per membership. Please fill in all information requested for events, etc., entered to be eligible for competition and prizes. There must be a delegate at the Business Meeting to be eligible to compete.

- 1. Firefighters Water ball \_\_\_\_ 2. Non-firefighters Water Ball \_\_\_\_ Hose Evolution \_\_\_\_
4. Bucket Brigade \_\_\_\_ 5. Squad Competition \_\_\_\_ 6. Drafting \_\_\_\_ 7. Strong Arm \_\_\_\_
8. Gear Donning \_\_\_\_ 9. Hose Line \_\_\_\_ 10. Cart Race \_\_\_\_ 11. Queen's Contest

IV-a BEST MAINTAINED IN SERVICE EQUIPMENT There must be one, and only one, member with the equipment when judged.

Table with 4 columns: YEAR, CHASSIS, MFG. BY. Example row: (Example 1978 Mack Pirsch)

IV-b BEST MAINTAINED ANTIQUE EQUIPMENT

Table with 3 columns: YEAR, CHASSIS, MFG. BY

VI. CREDENTIAL BLANK CERTIFICATION

As Chief of the Department I hereby certify that I have read all Contest Rules and the Rules and Regulations of the Association and the members of my department that will be attending the conference have been made aware of these rules and regulations. Entries in contests will not be accepted without valid signature.

Signed \_\_\_\_\_

Return this form to the Conference Host Department as soon as possible so that your competition entries can be accepted. Without this form you will not be able to compete in any competitions .

## ANNUAL CONFERENCE RULES

1. Any member organization deliberately throwing water on the judges, spectators, homes, automobiles, or commercial establishment, or the throwing of any substance from any vehicle shall be immediately turned over to the Executive Board for any action deemed necessary.
2. No emergency lights or sirens shall be in operation on any individual's vehicle during the time they are at the annual conference.
3. There shall be no disturbing noises (sirens, air horns, etc.) within one city block of the conference assembly.
4. No sirens or air horns shall be sounded in or near any funeral home, nursing home, churches or hospitals at any time.
5. No headlights shall be used on any vehicle while in the conference city except by vehicles on emergency runs (newer vehicles exempt due to safety headlights being permanent). All vehicles running emergency through town for convention purposes only, will monitor statewide mutual aid and shall cease running emergency when notified of an actual emergency in the convention site's town.
6. The credentials committee shall advise the officers at the business meeting of the annual conference of the oldest active firefighter in attendance at the meeting.
7. **Past presidents and the Executive Board will enforce the by-laws of the association at the annual conference and will take any action that is deemed necessary.**
8. Should the host organization holding the annual conference decide to have a parade they shall submit a map of their city showing parade route to the annual conference committee at least (90) days in advance of such conference for review and study. If the route is too long an alternate route will be decided on.
9. Only persons not a member of the C.W.F.A. and familiar with appropriate equipment may judge that competition. However, if the situation warrants, C.W.F.A. members can be appointed as judges. Judges shall not have direct interest in any event that they may judge. All judges must be approved by the annual conference committee.
10. For the purpose of safety, ALL riders must be inside of the vehicle or in the hose bed of a fire apparatus.
11. No member organization shall disturb the peace and quiet of the host community before 8:00 a.m. on conference day.

## Central Western Fireman's Association (CWFA)

### RELEASE FORM

Release executed on this \_\_\_ and \_\_\_ day of June 20 \_\_, by(team name)\_\_\_\_\_ whose address is \_\_\_\_\_ City of \_\_\_\_\_, County of \_\_\_\_\_, State of Ohio; herein referred to as Releaser, to Central Western Fireman's Association, their officers, trustees, past presidents and members, whose Association address is P.O. Box 101 Covington, Ohio 45318 herein referred to as Releasee.

I, Releaser, being of lawful age, inconsideration of being permitted to participate in the rental, operation, demonstration or recreational use of CWFA equipment, social events or competition activity, and use of water ball equipment including, but not limited to cables, chains, pulleys and balls owned or operated by Releasee, do for myself & team \_\_\_\_\_ and of applicable, my spouse or other parties and children, my heirs, executors, administrators and assigns, hereby release and forever discharge the Central Western Fireman's Association, their officers, trustees, past presidents and members successors and assigns, of and from any and every claim, demand action, or right of action, of whatever kind or nature, either in law or in equity arising from or by reason of any bodily injury or accident that may occur as a result of my participation in the aforementioned activities or in any activities in connection with the use of certain water ball equipment, including but not limited to, cables, chains, pulleys, and balls whether by negligence or not.

I FURTHER ACKNOWLEDGE AND UNDERSTAND THAT THE PARTICIPATION IN OR THE RENTAL, OPERATION, DEMONSTRATION OR RECREATIONAL USE OF CERTAIN WATERBALL EQUIPMENT, INCLUDING BUT NOT LIMITED TO, CABLES, CHAINS, PULLEYS, AND BALLS IS A VOLUNTARY PARTICIPATION IN THIS ACTIVITY, I DO SO WITH THE KNOWLEDGE OF THE DANGER INVOLVED AND THE RISK OF SERIOUS PERSONAL INJURIES AND/OR PROPERTY DAMAGE, KNOWING THE RISKS, I NEVERTHELESS HEREBY AGREE TO ASSUME THE RISKS, AND TO RELEASE, AND HOLD HARMLESS THE PERSONS AND ENTITIES MENTIONED ABOVE WHO, THROUGH NEGLIGENCE OR CARELESSNESS OR OTHERWISE MIGHT BE LIABLE TO ME FOR MY HEIRS, PERSONAL REPRESENTATIVES, OR ASSIGNS FOR DAMAGES. I ATTEST THAT ANY EQUIPMENT I MAY USE IN THE AFOREMENTIONED ACTIVITIES IS IN GOOD MECHANICAL CONDITION AND SUITABLE FOR USE. I AGREE TO ACCEPT AND ABIDE BY THE RULES AND REGULATIONS BY RELEASEE AND TO OBEY THE DIRECTIONS, IF ANY PROVIDED, IN THE PARTICIPATION OF ACTIVITIES, RENTAL, OPERATION, DEMONSTRATION, OR RECREATIONAL USE OF ANY AND ALL RELEASEE EQUIPMENT AND CERTAIN WATERBALL EQUIPMENT, INCLUDING BUT NOT LIMITED TO CABLES, CHAINS, PULLEYS, AND BALLS OWNED AND OPERATED BY RELEASEE.

Releasor agrees to indemnify the release and each of them from any loss, liability, damage or cost they may incur due to the presence of releasor in or upon property owned or leased by Releasee caused by negligence of the Releasee or otherwise.

Releasor hereby assumes full responsibility for the risk of bodily injury, death or property damage due to the negligence of release or otherwise while in or upon property owned or leased by Releasee.

Releasor expressly agrees that this release, waiver and indemnity agreement is intended to be as broad and inclusive as permitted by laws of the State of Ohio and that any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

Additionally, nothing in this agreement shall be construed to render inapplicable any provision of the Ohio Revised Code that specifically incorporates and/or codifies governmental immunity.

I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTQAND ITS' CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND CONTRACT BETWEEN MY SELF, AND THE ADDITIONAL PARTY OR PARTIES FOR WHOM I AM ENTERING THIS AGREEMENT AND THE CENTRAL WESTERN FIREMAN'S ASSOCIATION, THEIR OFFICERS, TRUSTEEES, PAST PRESIDENTS, AND MEMBERS, AND I HAVE SIGNED IT OF MY OWN FREE WILL.

DATED: \_\_\_\_\_ Team Name Represented \_\_\_\_\_

MEMBER SIGNATURE \_\_\_\_\_

MEMBER SIGNATURE \_\_\_\_\_

MEMBER SIGNATURE \_\_\_\_\_

MEMBER SIGNATURE \_\_\_\_\_

MEMBER SIGNATURE \_\_\_\_\_

MEMBER SIGNATURE \_\_\_\_\_

CENTRAL WESTERN FIREMAN'S ASSOCIATION

BY RELEASEE WITNESS SIGNATURE \_\_\_\_\_

## APPARATUS COMPETITION MINIMUM REQUIREMENTS

### RULES FOR COMPETITION

- A. The owner or operator of the rig is to be present at his rig when the judging is being done to answer questions, operate rig, mechanisms and equipment if asked to do so. **THE OWNER/OPERATOR WILL BE I.D. ed BY SOME TYPE OF UNIFORM TO THE DEPARTMENT HE/SHE REPRESENTS (t-shirt, dress shirt, sweat shirt, dress uniform etc.).**
- B. It is expected that the motor, mechanisms and equipment will be operated for the judges if asked.
- C. Where dumping of tanks is permitted by Executive Board, competitors shall have enough water in tank to operate pump if asked by judges to do so.
- D. If front tires match and rear tires match, it is not necessary that the front match the rear.
- E. Excess lubrication means accumulated oil or grease packed in gears or on the motor, chains, pulleys, etc. that has not been removed for months. Normal throw out of grease and oil in the process of bringing the rig to the parade is allowed.
- F. Where hose size is specified, it may exceed diameter size. Shall keep minimum footage, but may exceed.
- G. The drinking of any beverage at the annual June Conference activities and while in competition or CWFA sponsored activity at the conference will be from a non-transparent plastic lid covered container.
- H. The decision of the judges IS FINAL!! If not satisfied by judge's decision, submit a written complaint within five (5) days from competition to the Executive Board by registered mail.
- I. Trophies will be awarded for a best maintained in-service apparatus/medic and a best maintained antique.
- J. Best maintained in service equipment will be judged in accordance to the appropriate NFPA standard.
- K. Best maintained antique will be judged in accordance to appropriate standards.
- L. The decision of the judges IS FINAL!! If not satisfied by judge's decision, submit a written complaint within five (5) days from competition to the Executive Board by registered mail.

## CENTRAL WESTERN FIREMEN'S ASSOCIATION

### BOWLING TOURNAMENT

1. The tournament must be sanctioned.
2. To participate, you must be at least 18 years of age and a member or honorary member of an organization belonging to C.W.F.A.
3. The C.W.F.A. liability release must be signed by each team member.
4. The tournament host must meet with the C.W.F.A. committee prior to any mailing out of rules and registration forms.
5. Any tournament participant wishing to file a protest may do so, in writing, to the C.W.F.A. tournament committee, within 24 hours of their participation.
6. Any violation of the tournament rules or regulations may result in a loss of any trophies and prize money.
7. There is no limit to the number of teams a C.W.F.A. member may enter in the tournament.
8. Winners not present at the June conference meeting to claim any trophies or prize money will forfeit same.
9. A four member team can participate but must use a dummy score for the fifth person per standard ABC rules.
10. The team is allowed to pick up another paid member from another member department to fill in the 5<sup>th</sup> spot but to compete for the trophy and money they must use a negative handicap of 150 and get permission of the host department to compete

## **CENTRAL WESTERN FIREMEN'S ASSOCIATION**

### **BUCKET BRIGADE**

Bucket brigade consists of filling a fifty-five gallon drum sitting on top of a platform ten feet (+ or - 6") high. The water tank will be thirty feet from the platform, a ladder will be set up and tied to the platform, and plastic buckets will be used to fill the drum until water runs out of the drum and fills a gallon jug.

NOTE- Starting time is 12:00 P.M. and ending time 3:00 P.M. Both runs must be completed prior to 3:00 P.M. or the team is disqualified.

#### **RULES:**

1. Six competitors per team.
2. All six men/ladies will wear protective helmets.
3. Everyone on the team must wear shoes, and the shoes can be of your choice.
4. Platform to be ten feet high plus or minus six inches.
5. Ladder to extend three feet above platform and to be tied.
6. Supply tank to be set thirty feet from the platform.
7. Two persons on the ladder and the person on the platform must stay in contact with the ladder at all times.
8. Starting line is even with supply tank, thirty feet from platform for all six men/ladies on team, three on each side.
9. Five buckets to be used. Buckets will be placed in a line at the base of the ladder. Canvas or plastic buckets may be used. Host department has this choice.
10. A fifty-five gallon drum must be filled to at least fifty gallons of water, then to overflow through a forty-five degree angle fitting in the side of the drum, through hose to gallon jug until full.
11. Time will be stopped when one gallon jug overflows.

## PENALTIES:

1. Ten seconds for carrying more than one bucket per runner to or from supply tank.
2. Ten second penalties for loss of helmet (safety reasons).
3. Five second penalty when two men are on ladder and the men/ladies on platform loses contact with ladder once they are on it.
4. Five second penalty for buckets touching the ground.
5. Automatic disqualification for the team or any member of the team jumping into the drop tank.

\* Note persons on the ladder or platform are allowed to handle more than one bucket at a time.

## BUCKET BRIGADE RULE CHANGES FOR CHILDREN: (OPTIONAL)

1. Platform will be five feet high.
2. One person on ladder and one person on the platform.
3. No protective clothing required.
4. Thirty gallon barrel will be used.
5. Supply tank will be twenty feet from platform.

All teams will be sponsored by a C.W.F.A. member department. All children must be twelve years and under. All team members must have a waiver signed by a legal guardian.

## BUCKET BRIGADE EQUIPMENT NEEDED:

55 Gallon Drum (C.W.F.A.) - 3' of 1" hose  
8 - 2 1/2 Gallon Plastic Buckets (heavy duty)  
2 Sections of builder's scaffold - heavy 10'  
1 Straight Ladder - 14' or 16'  
1 - One Gallon Milk Jug  
1 - 20' Safety Rope  
3 Stop Watches  
1 Dump Tank (1,000 gallon or larger)  
Hose to fill dump tank, with holder  
2 Whistles  
5 - 2" x 12", 8 feet long or 60" wide - lathe on end so plank can't slip  
Total time of 2 runs  
No boots required, shoes a must

ANY PERSON THAT PARTICIPATES ON MORE THAN ONE BUCKET BRIGADE TEAM MUST BE IN A DIFFERENT POSITION ON EACH TEAM. (EXAMPLE: A RUNNER ON ONE TEAM CANNOT BE A RUNNER ON THE SECOND TEAM; THE PERSON AT THE TOP ON THE LADDER CANNOT BE AT THE TOP ON THE SECOND TEAM ... ..AND SO ON.)  
At least one (1) member of the host department needs to be at bucket brigade site during set-up for the competition.



## **C.W.F.A CART RACE RULES**

### **GENERAL:**

1. The playing field shall be 100' (feet) in length.
2. A team shall consist of (6) people, men and women's teams competing together.
3. There will be (4) runners and (2) riders.
4. All participants must wear protective head gear and closed toe shoes at all times during the race.

### **JUDGING:**

1. There will be (3) judges present during each run. They will be positioned as follows: Judges (1) and (2) will be located at each end of the (80) foot central zone, Judge (3) will be located at or near the Beverage Stand. The judge located at the lead/finish end of the (80) foot central zone will signal the start and finish of the run and will serve as the reporting time for that run. The remaining judges will serve as backup timers and note any penalties occurred during the run.

### **CONTEST:**

1. All (6) participants will start from a predetermined location away from the cart.
2. Upon the signal to start, all contestants proceed to the cart and the positions assigned to them by the team captain. Runners pull the cart and the riders the length of the playing field to a beverage stand. The stand shall hold (6) cups of beverage (to be the choice of and supplied by the participants) containing no less than (8) ounces.
3. Each participant shall consume (1) cup of beverage and then place the empty cup upside down on the beverage stand.
4. Participants return to their position on the cart after drinking and proceed back down the field.
5. The front rider must ring the bell and activate the siren and signal light the entire time the cart is in motion. (All participants must remain on/pulling the cart within the (80) feet central zone).
6. Upon exiting the (80) feet central zone, the rear rider pulls (50) feet of 1½" or 1¾" fire hose from the reel on the back of the cart and connects one end to a

predetermined water supply (pressure of which shall be consistent throughout the contests and be no greater than 70 PSI).

7. The front rider removes a straight Bore Nozzle (gated or non-gated but to be the same for all contests) from the storage box on the cart and connects it to the other end of the 1½" or 1¾" fire hose previously laid. The front rider calls for the line to be charged and attempts to knock a target ball off a (3) foot stand (25) feet from the tip of the nozzle (with the hose stretched to its full length).
8. The lead end judge signals the end of the run when the ball hits the ground after being knocked off the stand with water pressure.
9. The best time of two runs will be used.

#### **PENALTIES:**

1. A (5) second penalty will be added to the run time if the front rider fails to ring the bell or activate the siren and signal light in either direction (possible 10 second penalty).
2. A (5) second penalty will be added for each beverage cup not completely drank.
3. A (5) second penalty will be added for each beverage cup not returned to the beverage stand. **Note: If the beverage stand is knocked over during the run, a (30) second penalty will be added. If the stand is not picked up and the cups returned to the stand an additional (30) second penalty will be added.**
4. A (5) second penalty will be added each time a rider is off the cart within the (80) foot central zone.
5. A (5) second penalty will be added for each dropped helmet.
6. A (5) second penalty will be added each time a runner is not in contact with the cart within the (80) foot central zone.

**A Blanket Injury Waiver Must Be Signed Prior To Competing In Any International Event (As Stated In The Constitution And By-Laws).**

## GEAR DONNING COMPETITION

This competition is designed to show the speed and efficiency needed when donning fire gear.

### RULES:

1. All gear is to meet the appropriate NFPA standards.
2. Gear to be used:
  - A) Bunker Pants
  - B) Coats
  - C) Boots
  - D) Gloves
  - E) Helmet
  - F) Nomex Hood
3. The competitor can choose how to lay out his/her gear.
4. Gear can be put on in any order.
5. Boots and pants can be already assembled.
6. Helmet is to be secured with strap.
7. All straps, buttons, snaps, velcro, etc. must be secured properly.
8. The judges will inspect gear prior to your run to check compliance with the NFPA standards.
9. Maximum number of participants from each C.W.F.A. member is **unlimited**.

### TIMING:

Time will start when Judge #1 blows the whistle. Then the competitor will don their gear. When the competitor is finished he will raise his/her arms and time will stop. After raising arms, they must stay up until judge tells you to lower them.

There will be two runs per competitor. The timekeepers will take the average of the two times. The timekeepers will then use the best time of the two runs.

### GENERAL INFORMATION:

Once the whistle blows the competitor will begin donning their gear. Once they are finished they will hold up their arms. Judges will stop timing at this point.

## PENALTIES

1. A ten second penalty if any competitor pulls down arms before the judges allow them to do so.
2. Disqualification if any alterations are made by competitor after he/she has raised arms.
3. A five second penalty for any snap, button, strap, Velcro, etc. that is found to be unsecured. A competitor will be allowed three of these violations before they are disqualified.

## JUDGES:

JUDGE #1: Will blow whistle when competition is to start and time one contestant.

JUDGE #2,3 & 4: Will be timekeepers for one contestant per round.

After the competitor raises their arms, each judge will be responsible for checking the proper donning of the gear of their contestant.

## HOSE LINE COMPETITION

This contest is designed to show the skills needed to make a quick connection to a hydrant, connecting two sections of hose together, and connecting a nozzle to a hose line.

### **RULES:**

1. Teams must consist of four firefighters.
2. A women's team will not compete against a men's team. A women's contest can be ran following the same rules as the men's competition.
3. All team members must wear approved structure firefighting gloves, protective head gear, and closed toe shoes at all times during the race.
4. Teams will consist of one hydrant person, two hose coupling persons and one nozzle person.
5. Hose must consist of three sections of 2 1/2" cotton jacketed hose. Each section must be 50 feet in length. The nozzle must be a 2 1/2" play pipe.
6. Hose will be laid straight out from the 2 1/2" discharge of the hydrant.
7. First female coupling will lie next to the hydrant.
8. The male coupling of first section of hose will lie next to female coupling of second section of hose.
9. The male coupling of second section of hose will lie next to female coupling of third section of hose.
11. The 2 1/2" play pipe will lie next to the male coupling of the third section of hose.
12. The cap on the 2 1/2" discharge of the hydrant will be hand tight.
13. All connections must be hand tight.
14. Starting line is even with the hydrant.
15. Finish line is 160' from hydrant.
16. Nozzle person must pull hose tight once all connections are made and then lay the nozzle down.

**TIMING:** Time will start when Judge #1 blows whistle. Then the hose is connected to the hydrant. The three sections of hose are connected together and the nozzle is connected to the hose. Time stops when the last team member crosses the finish line. There will be two runs per team. At the end of each run the judges will use the average time of the two stopwatches. The best time of the two runs will be the official time.

**GENERAL INFORMATION:**

Once the whistle blows the four team members will run to their position and complete their task. Hydrant person connects hose to hydrant. The two coupling people will go to their respective couplings and make their connection. The nozzle person will connect the nozzle to the hose and then pull hose tight. Then the nozzle person will lay the hose down. As each team member completes their job they will run across finish line.

**PENALTIES:**

1. Ten second penalties for each connection that is not hand tight.
2. Ten second penalty if nozzle person does not stretch hose tight.
3. The team's run will be disqualified if any coupling comes loose when hose is pulled tight.

**JUDGES:**

JUDGE #1: Will blow whistle when competition is to start.

JUDGE #2 & 3: Will be timekeepers.

The two timekeepers will be in position at finish line and will start timing when whistle blows. Time will stop when the last team member crosses the finish line. Timekeepers will compare stopwatches and take the average time between watches.

**RULE CHANGES FOR CHILDREN'S HOSE COMPETITION: (OPTIONAL)**

1. 1 3/4" hose will be used in place of the 2 1/2" hose.
2. Gloves will not be required.
3. 1 1/2" straight tip nozzle will be used.

All teams will be sponsored by a C.W.F.A. member department. All children must be twelve years and under. All team members must have a waiver signed by a legal guardian.

## **CENTRAL WESTERN FIREMAN'S ASSOCIATION QUEEN'S CONTEST RULES**

### **OBJECTIVE:**

This contest is to determine the queen to reign at the annual conference of the Central Western Firemen's Association. The girl chosen as queen, should represent the meaning of the fire and emergency services, that being dedication to helping others.

This contest is not to be strictly a beauty pageant, the queen shall reign over all festivities at the June conference, she and her court shall be present at the conference business meeting, and she shall return the following year to the conference to participate in the Queen's parade on Friday evening. The queen and all contestants should be encouraged to attend Friday night's activities. The queen should be a hostess to contestants, and offer to help in any way she can to make the competition enjoyable for contestants and their families. The queen should be invited to attend any community function parade when asked by a Central Western Association Department. Invitations to the queen to attend such events should be encouraged by departments, as to promote good public relations with all communities involved.

### **ELIGIBILITY REQUIREMENTS:**

1. Age 16 by deadline of the entry form (Postmarked the 2nd Saturday in June before the competition) to a current graduating senior of an accredited high school.
2. Shall be from the sponsoring organization's fire or school district. If candidate is from divorced parents one must reside in sponsoring district. (Amended 6/2007)
3. Shall be unmarried.
4. Shall wear a formal dress, NO PANTS!
5. Department dues shall be paid up and application must have signature of chief or president of sponsoring organization.

### **GENERAL RULES:**

1. Sponsoring organization will be fully responsible for the queen's candidates' needs at the conference. They will furnish a car for her. The host department will furnish a dressing area, with security, a hostess for the candidates and queen, a sash for each contestant, as well as a sign for the car each candidate will ride in during the parade. The host department will provide three (3) reputable judges, a place to hold the contest, which will hold as many people as deemed necessary to hold contestants, friends and family of contestants, C.W.F.A. members and their families. The host department will also provide an adequate sound system so that all present can hear well. Judges need to be notified that they need to be familiar with what the contest is about. Host departments should provide some type of short entertainment during the tabulation of scores.
2. Entry fee to be determined by and paid to the host department, with the approval of the Executive Board.
3. The queen and her court will ride on a vehicle provided by the host department, on Saturday, and all other contestants are invited and encouraged to be in Saturday's parade.

4. Photograph of the contestants must be one 8x10" color photo copy for placement of the queen's bulletin board and one wallet size photo copy for the program shall be made up by the host department and any news articles which may be placed in local papers. Photos will not be returned.
5. The entry fee and photograph must be post marked no later than the 2nd Saturday in June.
6. Applications to show the duties of the C.W.F.A. queen, so that all contestants understand what she is to do if chosen queen.
7. Trophies or plaques will be awarded to all five finalists, and prize money paid will be determined by the host department, any additional prizes awarded will be at the discretion of the host department.
8. Queen's application or entry form should which is essential to scoring. Essay needs to be more than two lines typed. Essay value is 10 points in scoring.
9. Times for judging and queen's parade will be established by the host department, with the approval of the Executive Board.
10. The host department will provide a lunch for the queen and her court on Saturday.
11. The queen and her court shall attend the C.W.F.A. business meeting at 9:00 a.m. Saturday.
12. A copy of rules, judging sheets, and queen's contest applications shall be sent out by the host department. to all member departments no later than MAY 1.
13. The C.W.F.A. shall provide a list of all responsibilities of the host department concerning the queen's contest.
14. All decisions of the judges are final.
15. At least one (1) member of the C.W.F.A. Queen's Committee shall be present at the judging table during the contest.
16. The sponsoring contestant's department **MUST** provide an escort from the sponsoring fire department and that escort **MUST** be in dress uniform, that is a minimum of a dress shirt and dress slacks (**NO SHORTS**). The escort will escort the contestant into the contest, to the stage and whenever indicated by necessity and host department.

### **QUEEN'S CONTEST JUDGING GUIDELINES**

These guidelines are established to help keep the contest similar from year to year.

Additions or modifications by the judges from the host department are allowed.

1. Information on entry form to be part of the final decision.
2. Personal interviews in an informal session will not be part of the final decision.
3. Questions answered at the formal contest will be part of the final decision.
4. During interviews, contestants should be encouraged to talk about their sponsoring departments.
5. When entry field exceeds fourteen (14), a preliminary judging will occur, reducing the field in half for the final judging prior to the selection of a queen and her court (5 finalists).
6. Formal contest shall be in formal wear (no pants) with a series of general questions.



7. Judges and master of ceremonies should conduct themselves in such a manner as not to embarrass the contestants or their families.
8. Judges will follow provided score sheets and use the point system provided.
9. In the event of a tie, the master of ceremonies will have available to him by the host department, one question to ask each contestant involved, in the tie. Points achieved through that question will be included on the judging sheet.
10. It will be host department's responsibility to see that a Miss Congeniality is chosen. This will be done at the Tea reception for the contestants and will be voted on by the contestants themselves.

### **QUEEN'S CONTEST TALLYING THE VOTES**

1. Judges will have one judging sheet per contestant, and will rate contestant from 1-10 in each category. The Master of Ceremonies will not call up the next contestant until all judges have completed the scoring of the previous Contestant. (Ex....Contestant # 1's judging must be done and given to a runner before Contestant #2 is introduced.)
2. Total points will be tabulated at the bottom of each sheet at the time of the judging by a clerk.
3. The three sheets of scores for each contestant will be added together and a total shown and then divided by three.
4. The contestants with the highest scores will be chosen into the finalists. (If there are no more than 14 contestants, there need not be finalists.) If there are more than 14 contestants, there shall be 7 finalists chosen.
5. The finalists will begin again with new judging sheets. Scores will be totaled from the three judges again.
6. The five highest scores from the finalists will be the fourth, third, second and first runner up, and the highest score being the queen.
7. In case of a tie, a tie breaking question furnished by the host department will be asked of the tied contestants and the score from that question totaled from all three judges will determine the placement of the contestant.
8. All scores tallied and totaled will be added together for each contestant, and the highest scores determine the winners.
9. A C.W.F.A. Queen's Committee member should be present during tabulation.  
(In case of questions or situations.)
10. The Queen's Committee should see that the contestant's vote on Miss Congeniality.

### **C.W.F.A. QUEEN'S CONTEST RESPONSIBILITIES OF HOST DEPARTMENT**

1. Choose chairperson and committee to run contest smoothly. Notify the CWFA queen's committee chairperson of ALL meetings for conference competition.
2. Provide a place to hold the contest which will hold as many people deemed necessary as to hold contestants, families and friends, C.W.F.A. members and families.
3. Shall provide an adequate sound system so that all present can hear well.
4. Shall provide sashes for all contestants.

5. Flowers are to be provided to each contestant, by the host department.
  6. Shall provide three (3) reputable judges. Provide the judges with information that will help them do their job smoothly. Must make sure that each judge does not know any contestant. If so, that person cannot be a judge.
  7. Shall send out to all department members, applications for the queen's contest so that all departments have equal opportunity to enter. (No later than May 1.)
  8. Provide some type of short entertainment during the tabulation of scores.
  9. Construct bulletin board to display photographs of all queen's candidates and place it in the registration area, and can be moved to the judging area.
  10. If possible place photographs and article in local paper about the queen's contest.
  11. Provide trophies or plaques to all five members of the queen's court and Miss Congeniality.
  12. Shall provide lunch for queen and her court on Saturday.
  13. Shall provide someone from host department to act as a hostess to the queen and the candidates so as to help them find things and get acquainted.
  14. Shall provide signs/posters for queen candidate's vehicles.
  15. Shall provide vehicle for the selected queen & court to ride in on Saturday's parade.
- Updated May, 2009

## DRAFTING COMPETITION

This competition is designed to show the normal use of fire department pumpers, equipment, and proper techniques.

### **RULES:**

1. Each team will supply own apparatus and equipment, one team per apparatus.
2. The apparatus for this contest will be a class "A" fire department pumper with a minimum of a 4" hard suction hose.
3. Grass fire, rescue, and special purpose trucks will not be acceptable.
4. The team will consist of a maximum of six members. Each team will determine where their members ride.
5. **ALL** persons must wear protecting clothing in this competition and is defined as:
  - A) Protective approved fireman's helmet with chin-strap fastened.
  - B) Approved fireman's coat closed and fastened.
  - C) Approved fireman's boots.
  - D) Approved Bunker pants
  - E) Gloves approved for the fire service. (The engineer is exempted)
  - F) Firefighting hood
6. The nozzle will be lying on the rear step of the vehicle. (2 1/2" with 3/4" straight tip)
7. The connections must be hand tight and must not leak. (Quick connects not permitted.)
8. The steamer cap must be tight as in day to day operating.
9. Hard suction must be connected to the eye of the pump. (No pony suction hook-up, etc.)
10. Any team losing control of the line (i.e., free line), crossing the foul line or intentionally spraying spectators will be disqualified.
11. Team captains from each team will meet with officials prior to start of the competition to check in for the contest. Only teams registered before 9:00 a.m. deadline will be permitted to enter the contest.
12. The 200' of 2 1/2" hose used in this Competition must be connected to the balance of the hose load prior to the start of the competition, and not on top of the tarp.

13. The pump must be drained prior to each run.
14. The hose bed tarps must either be removed or rolled-up prior to inspection.

### **TIMING:**

Time will start when the vehicle comes to a complete stop after crossing the "start line". Connect the suction hose to the pump. Lay out 200' of 2 1/2" hose from the hose bed (not on top of the tarp). Disconnect at the point and tie in to a discharge on the driver's side of the vehicle. The nozzle is to be attached, line charged, using water from draft (75 PSI - no flow) and the target struck for the time to be stopped. No pre-set pressure.

There will be two runs per team and the score keeper will use the best time.

### **GENERAL INFORMATION:**

1. The pumper must stop across start line for time to start (will permit safer dismounting and lessen the chance of vehicle damage). A foul will be declared if truck does not stop completely before team dismounts.
2. Judge will sound whistle when rear wheels cross start line. Team will dismount after truck comes to a complete stop.
3. The pumper should be equipped as in service (own water supply, and a minimum of 1500' of 1 1/2" or larger hose).
4. The suction hose must be carried as in service.
5. A foul will be declared if men are not behind foul line when target is struck.
6. Four judges will be used.
7. Each team shall pull their hose to the side following the evolution to clear the way for the next run.

### **JUDGES:**

JUDGE #1: Will blow whistle when engine's front bumper is even with the dump tank. He will also check for nozzle to be laying on beaver-tail and to be sure the hose is connected to the remaining hose in the bed. He will then watch the hard suction hook-up.

JUDGE #2: Will check for 75 PSI at pump panel before discharge outlet is opened. He will also check for leaks. Leaks are defined as water spraying outward. A drip does not constitute as a leak.

JUDGE #3 & 4: Will be timekeepers. The two timekeepers will be in position at the start line and will start timing when the truck comes to a complete stop. They will then follow through the course to be in position at the target line before the target is struck. Time will stop when the ball is knocked out of the tire. Timekeepers will compare stop watches and take the average time between watches.

## DRAFTING COMPETITION LAYOUT

TARGET

30'

FOUL LINE

140'

DUMP  
TANK

30'

START LINE

## CENTRAL WESTERN HOSE EVOLUTION CONTEST

This contest is designed to show the normal use of Fire Dept. Pumpers, equipment, and proper techniques.

### RULES:

- 1) Each team will supply own apparatus and equipment, one team per apparatus.
- 2) The apparatus for this contest will be a Class "A" Fire Dept Pumper.
- 3) Grass Fire, Rescue, and Special Purpose trucks will not be acceptable.
- 4) The team will consist of a Driver, passenger in the cab and two units on rear step wearing protective clothing.
- 5) **ALL** persons must wear protective clothing in this competition and is defined as:
  - a) Protective Approved Fireman's helmet with chin strap fastened.
  - b) Approved Fireman's coat closed and fastened.Approved Fireman's Boots  
Approved Bunker Pants  
Gloves approved for the fire service. (the engineer is exempted)  
nomex hood.
- 6) The nozzle will be lying on the rear step of the vehicle.  
(2 1/2" with 3/4" straight tip)
- 7) The connections must be hand tight and must not leak.  
(QUICK CONNECTS NOT PERMITTED)
- 8) Any team losing control of the line (free line), crossing the foul line or intentionally spraying spectators will be disqualified.
- 9) Team Captains from each team will meet with officials after the Business Meeting to check in for the contest. Only pre-registered teams will be permitted to enter the contest.
- 10) The 200' of 2 1/2" hose used in this contest must be connected to the balance of the hose load prior to the start of the evolution, not on top of the tarp.
- 11) Hose bed tarps must either be removed or rolled-up prior to inspection.

### GENERAL INFORMATION:

- 1) The pumper must stop across start line for time to start (will permit safer dismounting and lesser chance of vehicle damage. A foul will be declared if the truck does not stop completely before team dismounts.)
- 2) Judge will sound whistle when rear wheels cross start line. Team will dismount after the truck comes to a complete stop.

- 3) The Pumper should be equipped as in service (own water supply and a minimum of 1500' of 1 1/2" or larger hose.)
- 4) A foul will be declared if men are not behind the foul line when the target is struck.
- 5) Five judges will be used.
- 6) Each team should pull their hose to the side of the court following the evolution to clear the way for the next run.

**TIMING:**

Time will start when the vehicle comes to a complete stop after crossing the "Start Line". Layout 200' of 2 1/2" hose from the hose bed, disconnect at that point and tie in to a discharge on the driver's side of the vehicle. The nozzle is to be attached, line charged, using own pump and water supply (70 PSI - NO FLOW) and the target struck for the time to be stopped. NO PRE-SET PRESSURE.

There will be two runs per team and score keeper will use the best time.



**JUDGES:**

**Judge #1**

He will blow whistle when truck's rear wheels cross the starting line. He will also check for nozzle to be lying on the beaver tail and to be sure the hose is connected to the remaining hose in the bed.

#### Judge #2

He will check for 70 Lbs: PSI at pump panel before discharge outlet is open. He will also check for leaks. LEAKS: a leak is defined as - Water spraying outward, A drip does not constitute a leak.

#### Judges #3 & 4

They will be the time keepers. The two time-keepers will be in position at the Start line and will start timing when the truck comes to a complete stop. They will then follow through the course to be in position at the target line before the target is struck. Time will stop when the ball is knocked out of the tire. Time-keepers will compare stop-watches and take the average time between watches.

#### Judge #5

Will check hose couplings, hose load, gear, nozzle and pumps. He will check pump pressure gauge before each teams first run. Pump gauges will be checked for 70 Lbs PSI static pressure.



## **C.W.F.A. SQUAD COMPETITION**

### **Rules for Squad Competition:**

1. Each competing squad will designate a squad captain.
2. Squad members will consist of a minimum of two and a maximum of 4. (must be at least EMT-B Level.) Your own squad, run sheets and equipment will be used. If your Department does not have a squad at the annual convention, one of the squad's present at the convention may be used with permission from the Department that brought the squad and the Host Department.
3. Judges per situation will consist of three or four, Emergency Victim Care Instructors, running paramedic's, EMT's or squad chiefs (non-competing).

### **Situations:**

1. Extrication - Must be easy access.
2. All situations are not to exceed EMT-B Level.
3. Only one critically ill victim will be utilized.
4. Patient is to be found in exact position for each competing squad.
5. Squad captain is the only one to talk to the judge(s).
6. Squads are to be kept away from the competition area until called to respond. (Must be a comfortable area.) This prevents an unfair advantage to any one team.
7. Competing squads are not to be in the area of competition until after they have competed. Any member found in the area will cause disqualification of their squad.
8. Host Departments are to be responsible for providing victims for the competition.
9. All equipment will be placed on the patient except equipment that could be harmful such as airways.
10. Vitals will be tagged on the victims. Injuries will be tagged or properly moulaged.
11. Host Departments will be responsible for providing the equipment needed for the scenario for the day.

## Criteria for Judging:

1. All categories must be judged, scored and signed. Grade sheets will be mailed - out at a later time.
2. Host Department is responsible for making up judging sheet following these guidelines:
  - Placement of vehicle (easy access)
  - Priority of care (primary and secondary)
  - Application of equipment (backboards, c-collars, etc...)
  - Squad members shall be dressed accordingly (No shorts, sandals etc...)
  - Time limit not to exceed 30 minutes
  - An additional five minutes will be allotted at the end of the exercise for completion of the run sheet and turning it into the judges.
  - If the equipment is not used, the judges will rate the procedure as not being done. (Stethoscope and BP cuff will be used to check blood pressures.)
3. Exercise begins when squad member steps out of vehicle and ends when they are completely ready to pull away.
4. At any time judges are free to ask questions of the squad captains only.
5. Time will be used when breaking a tie score, with the least amount of time being the winner.
6. First, second and third place finishes will be awarded.
7. Judges decision is final.
8. In order to provide the greatest amount of fairness to the competition, the squad competition committee shall make up three scenarios and keep them secret within the committee until the time the competition is to begin. During the business meeting the day of the annual conference, the squad competition committee will draw out one of the three scenarios and that one will be used for the competition that day.

**CENTRAL WESTERN FIREMEN'S ASSOCIATION  
EMT SQUAD COMPETITION - JUDGES EVALUATION SHEET COMPETITION**

Participant \_\_\_\_\_ Team Captain \_\_\_\_\_

Situation \_\_\_\_\_ Time started \_\_\_\_\_ Time Finished \_\_\_\_\_

Total Time Utilized \_\_\_\_\_ Judge \_\_\_\_\_

Grade Scale: Each squad will be graded on all categories for proper procedure, technique, and order of sequence. Points will be deducted per category for improper procedure, technique and order of sequence. There is a total of 230 points for this competition.

- |    |   |    |     |
|----|---|----|-----|
| 1. | Self Introduction to Victim                 | 05 | ___ |
| 2. | Primary Assessment (ABC's)                  |    |     |
|    | A. Airway                                   | 10 | ___ |
|    | B. Breathing                                | 10 | ___ |
|    | C. Circulation                              | 10 | ___ |
| 3. | Secondary Assessment                        |    |     |
|    | A. Level of Consciousness                   | 10 | ___ |
|    | B. Blood Pressure                           | 10 | ___ |
|    | C. Pulse                                    | 10 | ___ |
|    | D. Respirations                             | 10 | ___ |
| 1. | Chief Complaint                             | 10 | ___ |
|    | A. Location                                 | 10 | ___ |
|    | B. Type                                     | 10 | ___ |
|    | C. Severity                                 | 10 | ___ |
|    | D. Duration                                 | 05 | ___ |
|    | E. Activity at onset or mechanism of injury | 10 | ___ |
|    | F. Aggravating or alleviating factors       | 05 | ___ |
| 2. | Medical History                             |    |     |
|    | A. Medical Alert Tag                        | 10 | ___ |
|    | B. General Health                           | 05 | ___ |
|    | C. Current Medical Problems                 | 05 | ___ |
|    | D. Physician                                | 05 | ___ |
|    | E. Medication                               | 05 | ___ |
|    | F. Allergies                                | 05 | ___ |
| 4. | Treatment                                   |    |     |
|    | A. Positioning                              | 10 | ___ |
|    | B. Application of oxygen                    | 10 | ___ |
|    | C. Splinting                                | 10 | ___ |
|    | D. Bleeding Control                         | 10 | ___ |
|    | E. Cervical Immobilization                  | 10 | ___ |
|    | F. Spinal Immobilization                    | 10 | ___ |
|    | G. General Squad Appearance                 | 10 | ___ |

Total Points \_\_\_\_\_

Judges Signature \_\_\_\_\_

Team Captain's Signature \_\_\_\_\_

## **STRONG ARM COMPETITION**

This competition is designed to show the normal functions that a firefighter might and will do on a fire scene.

**Equipment needed:** supplied by CWFA or Host Department

- 1: 2-14ft roof ladder (Supplied by host department)
- 2: 50ft section of 2 ½" hose (CWFA supplied)
- 3: 50ft rolled section of 2 ½" hose tied so that it will not unroll (CWFA supplied)
- 4: Kiser machine (Supplied by host department)
- 5: Rescue Dummy (Supplied by host department)
- 6: 3- sections of scaffolding with all cross bars (Supplied by host department)
- 7: 100ft rope (Supplied by host department)

**Gear needed:** Supplied by the participant

- 1: Bunker coat
- 2: Bunker pant & structural firefighting boots
- 3: Nomex hood
- 4: NFPA compliant helmet
- 5: Structural firefighting gloves
- 6: SCBA
  - a: minus face piece
  - b: MMR packs, you may remove the regulator

**General Description of Event:**

- 1: participant will don all proper PPE including the SCBA
- 2: participant will climb the roof ladder to the top level of scaffolding
- 3: participant will hoist up a 50ft roll of 2 ½" hose to the top of the scaffolding and lower it to the ground 2 times

4: participant will descend the ladder and continue to the kisser machine where he/she will move a sled five feet using an 8lb dead blow hammer.

5: participant will roll 1-50ft section of 2 ½" hose

6: participant will cross a 14ft ladder using only the ladder beams to walk on while carrying the hose roll he/she just rolled. \*\*\* Participant will walk the ladder down and turn around and walk it back to the beginning where he/she can release the hose roll.  
\*\*\*

7: participant will then drag a rescue dummy 100ft to the finish line

### **Rules:**

- 1: There will be a team captain meeting immediately following the Saturday business meeting. All captains or designee must attend. Any department or individual not paid up on his/her annual dues will not be allowed to participate.
- 2: there will be a minimum of 2 judges with stopwatches
- 3: time will start once the participant touches his/her gear
- 4: loss of control of any equipment such as: throwing equipment, anything to endanger anyone around the event watching will be disqualified.

### **Penalties:**

- 1: 5 second penalty for each piece of PPE not properly donned
- 2: 5 second penalty for losing control of the hose roll
  - A: letting the rope slide through the participants hands while raising and lowering the hose roll
- 3: 5 second penalty for not having a proper hose roll.
  - A: Hose must be rolled in a neat straight doughnut roll
- 4: Participant must walk the beams of the ladder and if said participant falls or slips off the ladder beams he/she will be assessed a 5 second penalty.
- 5: If the participant loses control of the rescued victim (ex: falls down and let's go of the victim, throws victim down). The participant will be assessed a 5 second penalty.

## C.W.F.A. WATER BALL RULES

Any member of the CWFA that is in good standing can compete along with their auxiliary. A total of three teams thus being their department can compete with two teams in the Firefighters water ball and the third team (aux) non-firefighters can also compete in the non-firefighters water ball. If the auxiliary is a paid member in good standing they can have a firefighters water ball team and two non-firefighters water ball teams. Example 1; A department is a paid member and auxiliary is also a paid member, They can have three water ball teams from each paid membership

### EQUIPMENT:

Standard 15 inch ball of 16 gauge steel, figure #1 ball to be painted yellow, hanger to be painted black. Cable shall be 3/8 inch, 6 strand, hemp center, and regular lay, 12,000 pound breaking strength or better. No greasing of cable. Cable shall be 10 feet above court. Cable shall be made as tight as possible.

The C.W.F.A. does own water ball nozzles that can be rented for water ball events, other than the annual conference. The rental is fifty (\$50.00) dollars for non- CWFA members with twenty-five (\$25.00) being refunded if the nozzles are returned within 2 days from the date of use.

### PLAYING FIELD:

Water ball equipment shall be erect on level street or other playing surface of suitable type for secure footing when wet. The "A" frames shall be 110 feet apart. The court shall be 30 feet wide and 110 feet in length. The team, their captain and the contest officials are the only personnel allowed on the court during the contest.

The playing court shall be marked as follows: The center point of the cable shall be marked on equal distance from each end of the playing field. The cable shall be painted 3 feet each way from the center point, a total of six feet. This area is called "dead time."

The 7 ½ feet marked each way from the center shall be marked 2 inches each way or a total of 4 inches of solid marking.

Starting line shall be marked 15 feet in each direction from center point. 2 inches each side painted total 4 inches.

Guard lines shall be marked **40** feet in each direction from the center point. Cable clamps shall be secured to the cable 45 feet in each direction from the center point.

PLAYING RULES/DOUBLE ELIMINATION/ 1 TEAM PER EVENT PER PAID MEMBERSHIP:

A **firefighters** water ball team shall consist of one guard, three field **personnel** (nozzle **person**, back-up **person**, and hose **person**) and one coach. All members **do not need to be from the same department, just the front two nozzle men, They cannot shoot nozzle for more than one team but can shoot backup or coach for another team.**

A **non-firefighters** water ball team shall consist of one guard, three field **personnel**, nozzle **person**, pressure holder can be a man or woman, one hose **person**) and one coach (three of the field **personnel** must be from one department). The coach can either be a male or female. If a male coach, the coach cannot participate in the actual water ball competition, except to simply coach. There may be two coaches per **non-firefighter** team. On the **non-firefighters** team, the nozzle coach shall be 4 feet across from back guard to relay messages from coach. The assistant coach may relay messages from the coach and assist the back guard by holding the hose, but must not make contact with the nozzle. The field personnel are permitted to stand any distance back of the 15 feet starting line at the beginning of the contest. After the contest is started, they are free to maneuver up to the opponents "Dead Time" line. The three field personnel may change position during any three minute heat. Between any heat, any of the five members may change positions. Teams change ends for the second heat of the contest.

The number one nozzle **person** cannot go past dead time box of the opponent. (This is for safety reasons.)The nozzle pressure shall be 90 pounds with both lead nozzles open. The two nozzle **personnel** must cross streams over the ball before the signal to start the contest.

The guard must stay back of the guard line 40 feet from center at all times while the contest is underway. The guard may turn on nozzle when the ball is on the 7 ½ foot mark and must shut it off at the three foot mark from center. All timing and judging shall be done from the center of the ball.

**Non-firefighters** official game shall consist of two heats, two minutes each. A **firefighters** official game shall consist of two heats, three minutes each. After first heat has been played, second heat is delayed until all teams have played the first heat.

The two teams in the final playoffs shall have a ten minute rest period before the game starts with three minutes rest between heats.

### **PROTECTIVE GEAR:**

**Firefighters** team and coach shall wear the following:

1. Standard firefighting helmet or safety helmet of their choice.
2. Your choice of footwear (shoes a must).
3. Standard fire fighting coats or rain gear of their choice.

**Non-firefighters** team and coaches shall wear the following:

1. Standard firefighting helmet or safety helmet of their choice.
2. Your Choice of footwear (shoes a must)
3. Standard firefighting coat or rain gear of their choice.

### **METHOD OF TIMING:**

There shall be one starter and two timekeepers, all of who are classified as judges with all judges decisions final.

If the contest is stopped because of trouble with equipment or lack of water, the ball shall be started from where it was when the failure took place.

Fifteen seconds will be credited to the team scoring a goal. A goal is scored by driving the ball into the opponent's territory and against the cable stops 45 feet from the center. The fifteen seconds credit for scoring shall not be counted as playing time. On the completion of a goal, the ball is to be started at the center, using the balance of the three minute heat (men's game) or two minute heat (ladies game).

There is no scoring time kept while the ball is in the "Dead Time" area.

### **PENALTIES:**

**Illegal use of guard hose stream, five seconds for each offense.**

The **non-firefighters** team will be penalized 20 seconds if nozzle coach moves past four foot line.

For intentionally throwing or dropping the nozzle on the playing field, a team will be disqualified.

Intentional directing of hose streams at opponents shall disqualify the entire team.

Interference of coach or friendly spectators shall disqualify the entire team, at the judge's discretion.

Only the coach or team captain shall contact a judge during any dispute.

Substitution for physical discomfort shall be allowed in the number 3 position (hose person) or in the **non-firefighters** game, number 4 (hose person).

Persons leaving their positions shall be disqualified from the contest.

No other substitutions will be permitted with exception of an injury to a player.

No entries allowed in contest after deadline time and date posted for said contest.

**DRAWING AND TEAM CAPTAIN'S MEETING WILL BE DONE AT THE BUSINESS MEETING SITE DIRECTLY AFTER THE ANNUAL BUSINESS MEETING. HAVE A REPRESENTATIVE THERE IF YOU WANT TO PLAY!**

Each participant is required to sign a lease before play is started, releasing any party from liability due to the fact that these contests are conducted for entertainment only.



### **HOSE LAYOUT:**

The field personnel of each team shall have 100 feet of 1 ½ or 1 3/4 inch hose. Both hoses for field personnel shall be supplied off of the same 2 ½ inch line and be the same diameter.

The guards of each team shall have 100 feet of 1 ½ or 1 3/4 inch hose, with both guard hoses supplied off of the same 2 ½ inch line and be the same diameter.

Shut-off nozzles shall have ½ tips.

### **EQUIPMENT NEEDED PER WATER BALL COURT:**

1. One engine at site 9:30 a.m.
2. 400 feet of 1 ½ or 1 3/4 inch hose, all 400' must be the same diameter.
3. 400 feet of 2 1/2 inch hose.
4. Two gated wyes.
5. Two tie back trucks (with keys) at site by 7:00 a.m. will be parked crossway on road, tandem axle and loaded if possible.
6. Two 20 feet log chains, 3/8 inch in diameter, with four turn buckles.
7. Two 30 feet safety ropes.
8. One pike pole, 8 feet long plus or minuses.
9. One water ball court and cable 3/8 inch (170 feet long) for tie back and water ball.
10. Three whistles.
11. A 4' by 8' erasable marker board.
12. Two cans of yellow spray paint.
13. Hose and water supply for 400 g.p.m.
14. Four 1/2" straight bore nozzles with shut offs.
15. Four stop watches.
16. Team captains or designated representative must attend the drawing directly after the business meeting at business meeting site. They must have a delegate at the business meeting and their conference registration must have been received as specified in the conference registration form.

**The host department must supply items 1,2,3,4,5 and 13.**

**Special Note:** **It is recommended to** have someone on the committee the year before your department will host the C.W.F.A. conference **to assist at the designated date and time with set-up and tear down.** At least one member of the host department will be at the water ball set-up area and stay until completion of the set-up.

## PARADE RULES

1. The parade is at the option of the Host Department.
2. Position of entries in the parade shall be assigned by the host organization or committee member.
3. The drinking of any alcoholic beverage in bottle, can, glasses, cups, or any other utensil shall not be permitted on the reviewing stand or in any vehicle while in the parade.
4. Private automobiles shall not be permitted in the parades unless authorized by the annual conference committee, or that, they are being used to pull floats and other equipment. This rule does not apply to the use of private vehicles to transport city, state, C.W.F.A., and other officials in the parades.
5. Band instructors shall be instructed that no member of any band marching in the parade shall be required to wear a uniform that will cause discomfort due to weather temperatures.
6. Winning organizations of any event must stay for the parade to collect prize money or trophy.
7. Nothing is to be thrown or handed from vehicles in the parade. Anything to be passed out must be done by a walking unit.
8. There will be NO sirens, air horns, bells or whistles sounded once the parade starts and during the parade, unless approved by the host department.
- 9: Riders in or on any apparatus will not be covered by CWFA Riders on top of any apparatus will be subject to their fire department's rules and regulations regarding riding on apparatus.
- 10: The host department along with the committee chairperson will have the authority to say they don't want to host a parade at the annual conference.

**CENTRAL WESTERN FIREMAN'S ASSOCIATION**

From the C.W.F.A. Executive Board Office.

**AGREEMENT FOR HOSTING C.W.F.A. ANNUAL CONFERENCE**

Date of Agreement: \_\_\_\_\_, 200\_\_

1. This agreement entered into among and between the Central Western Firemen's Association, whose address is: PO. Box 101, Covington, OH, 45318-0101, (hereinafter known as C.W.F.A.) and the \_\_\_\_\_ whose address is: \_\_\_\_\_ Ohio, \_\_\_\_\_ - \_\_\_\_\_, (hereinafter known as department) and \_\_\_\_\_, Ohio (a political subdivision) whose address is: \_\_\_\_\_, Ohio \_\_\_\_\_ - \_\_\_\_\_, (hereinafter known as city, village, township).
2. This agreement concerns the C.W.F.A. annual conference, to be held on the \_\_\_\_\_th and \_\_\_\_\_th days of June, 20\_\_\_. The conference is being sponsored by the department and to be held at a location of the host department's choice with consent of the city, village, or township.
3. C.W.F.A. sponsors only the following events as official C.W.F.A. conference events: the Queen's Parade and contest, Bucket Brigade, Gear Donning, Hose Line, and Hose Cart to be held on Friday, the \_\_\_\_\_th day of June, 201\_\_; all other sponsored events shall be held on Saturday, the \_\_\_\_\_th day of June, 201\_\_, and are as follows: Squad Competition; Men's Water Ball, Women's Water Ball; Hose Evolution, Drafting, Best Maintained In Service, Best Maintained Antique, Strong Arm, Fire Department Traveling the Furthest Distance, Oldest Active Member in Attendance at Conference Business Meeting, The parade is at the Host Departments discretion.
4. C.W.F.A. will sponsor no other event other than those listed previously, and the C.W.F.A. name must not be associated with any other event, nor shall there be any indication to anyone that C.W.F.A. is sponsoring any event other than those named previously. If there is any other celebration, such as a carnival or other type of celebration being held on the same dates as the C.W.F.A. conference, or prior to the C.W.F.A. conference, the C.W.F.A. shall assume NO liability for this carnival or other celebration, and the C.W.F.A. name shall NOT be connected in any way with this carnival or other celebration.
5. The department shall furnish to the C.W.F.A. a liability insurance policy in the amount of one million dollars (\$1,000,000.00), showing to the C.W.F.A. that the department does have this liability insurance, which shall be in effect during the time of the C.W.F.A. conference. The department shall absolve the C.W.F.A. from any liability whatsoever, unless the actions of the C.W.F.A. officials are of gross or wanton negligence.

6. C.W.F.A. carries insurance only for the protection of the C.W.F.A. officials and members acting in their official capacity or membership activity during the conference dates.

7. The department shall furnish to the C.W.F.A. a signed letter of authorization from the proper official(s) of the city, village, township indicating that the city, village, township acknowledges the fact that the department is hosting the C.W.F.A. Annual Conference, and authorizes the department to hold such conference in the political subdivision. This letter shall indicate that the city, village, township understands that the C.W.F.A. sponsors only the events listed in paragraph 3 of this agreement, and is not responsible for any other activity that occurs prior to, or subsequent to the conference dates.

This letter shall also indicate that the city, village, township acknowledges that the department shall carry liability insurance in the amount of one million dollars (\$1,000,000.00), and that the C.W.F.A. only carries insurance protecting the C.W.F.A. officials and members, and that the C.W.F.A. shall not be liable for any acts of its officials or members, unless it is by gross and wanton negligence. This letter of authorization from the city, village, and township shall be presented to the C.W.F.A. no less than ninety (90) days prior to the conference to be hosted by the department.

8. The department and the city, village, township shall be responsible for crowd control and policing at any C.W.F.A. sponsored event.

9. The department shall furnish facilities for the C.W.F.A. conference meeting.

10. C.W.F.A. shall not be liable for any accidents, damages, or injuries caused to or by members of departments that are members of the C.W.F.A. and are participating in any activity during the conference dates, this includes, but is not limited to C.W.F.A. sponsored events.

11. All parties concerned herein acknowledge that they have read this agreement, understand its terms and conditions without reservation, and further acknowledge that they have received a signed copy of this agreement. All parties hereto further acknowledge that this agreement cannot be changed unless done so in writing and signed by all parties concerned.

Dated at \_\_\_\_\_ Ohio, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Witnesses: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
President- C.W.F.A.

\_\_\_\_\_  
Department Official / Title

\_\_\_\_\_  
Political Subdivision/Title

## C. W.F.A. CONVENTION INVENTORY LIST

### General

- Clipboards
- Stop Watches
- Fire Plug (qty 1)
- Competition Results Sign (qty 1)
- Competition Location Signs (qty 15 assorted)
- Dummy (qty 1)
- Judge's Ribbons (qty 1 box)
- Guest Ribbons (qty 1 box)
- Past President Ribbons (qty 1 box)
- Alternate Ribbons (qty 1 box)
- Honorary Ribbons (qty 1 box)
- Delegate Ribbons (qty ½ box)
- Name Cards (qty 1 box)

### Bucket Brigade

- Bucket Brigade Barrel (qty1)
- Large Buckets (qty 17)
- Small Buckets (qty 7)

### Queen's Contest

- Backdrop & assorted signs

### Truck Judging

- Assorted truck signs (qty 24)

### Strong Arm Competition

- Tire (qty 1)

### Hose Evolution

- Hose evolution stand

### Water ball Competition

- Water balls (qty 2)
- Water ball "feet" plates (qty 12)
- Cables (qty 2)
- Turnbuckle's (qty 4)
- Poles (qty 4 sets)
- Water ball Nozzles (qty 8)
- Safety Ropes (qty 4)

**20xx CWFA CONFERENCE**  
**Schedule of Events**

**Friday, xxxx xx, 20xx**

- 5:00pm Ribbon cutting Ceremony/2008 CWFA Queen/Honor Guard  
Registration Opens for evening competitions.  
Vendors Open / Children's Activities Open
- 5:15pm Tea for Queens Contestants
- 6:00pm Queen's Contest  
Registration closes for evening competitions
- 7:30pm Drawing for Bucket Brigade  
Cart Contest  
Hose Evolution
- 7:45pm Gear Donning
- 8:15pm Bucket Brigade
- 9:00pm Cart Contest

**Saturday, xxxx xx, 20xx**

- 7:00am Registration Opens
- 8:30am Truck/Antique/Vehicle Judging starts
- 9:00am Business Meeting  
Registration Closes  
Vendors Open / Children's Activities Open
- 10:00am Strong Arm Starts
- 10:15am Drawing for all competition
- 10:45am Water ball Starts
- 2:00pm Hose Evolution
- 3:00pm Drafting
- 4:00pm Winners Posted  
Parade Line-Up
- 4:30pm Parade

**20xx CWFA INVOICE**

**Central Western Firemen's Association Notice of Annual Dues**

Your annual dues pay for CWFA administration, related publications, fire training, newsletter publications and mailings. Support your Association by paying your annual dues. Please fill-in all of the blanks and return the completed form with your payment. Please make check payable to the Central Western Firemen's Association.

Dues Postmarked  
Before March 1<sup>st</sup>  
\$50.00

Mail to: CWFA Secretary  
P.O. Box 101  
Covington, Ohio 45318  
1-937-473-3465

March 1st-31st  
\$55.00  
April 1st-30th  
\$60.00  
May 1st-31st  
\$65.00

We have \_\_\_\_\_ members in this Department

\_\_\_\_\_  
Please print name of organization

\_\_\_\_\_  
Address

After June 1<sup>st</sup>  
\$70.00

\_\_\_\_\_  
County

\_\_\_\_\_  
City, State, Zip Code

**Department Information**

**DEPARTMENT E-MAIL ADDRESS**

Chief's Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Department Phone \_\_\_\_\_

Other Phone Contact \_\_\_\_\_

Secretary's Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Secretary's E-Mail address \_\_\_\_\_





## Central Western Fireman's Association 20xx Yearbook Ad Form

Please fill out the portion below and the yearbook committee will be contacting you regarding the ad you would like to place. Also if you already have an ad made up please send it along with this form.

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone : (\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

Yearbook Ad Prices (please check which ad you would like).

\_\_\_ 1/4 Page B&W **\$25**

\_\_\_ 1/2 Page B&W **\$50**

\_\_\_ Full Page B&W **\$100**

\_\_\_ Full Page Color **\$250**

\_\_\_\_\_ Sponsor Page **\$10 a**

**Name**

If you have any questions regarding to the yearbook please feel free to contact Ken Saunders at 937 947 1214 or Cindy Westfall at 937 473 3465. Please remit payment with add Thank you for your time and cooperation.

**Send to: CWFA, PO Box 101, Covington, Ohio 45318**

**Or Email: [cwestfall@woh.rr.com](mailto:cwestfall@woh.rr.com) or [jescsshms@aol.com](mailto:jescsshms@aol.com)**



**Annual C.W.F.A. Bowling Tournament**

XXXXXX Lanes

XXXXXX, Ohio

**Tournament Dates and Times**

Friday, March XX, XXXX – 7:00pm

Saturday, March XX, XXXX – 1:00pm & 5:00pm

Open only to members of Central Western Firefighters Association

Entries close March 16<sup>th</sup>, 2009. Do not send cash. Make all checks payable to (XXXXXX Fire Department), P.O. Box XX, XXXXX, Ohio - Attention XXXXXXXX. The entry fee of \$75 per team must accompany entry blank. No fee will be returned after the schedule is drawn up.

The Liability Release Form Must Accompany The Entry Blank To Hold Your Spot.

Fire Dept. Name \_\_\_\_\_ Team Captain \_\_\_\_\_

Address \_\_\_\_\_ Phone # \_\_\_\_\_

I hereby certify that all entrants listed below are C.W.F.A. members and all averages are correct.

Fire Chief/Secretary Signature \_\_\_\_\_ Membership # \_\_\_\_\_

Sign in will be 30 minutes before scheduled bowling time. Captains are responsible to have their team report at the scheduled time. Handicap is based on 90% of 210.

Bowlers	Average
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

Indicate Day and time desired: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Note: For averages use 20xx-20xx league average for 21 games or more. If there are no 20xx-20xx averages, use 20xx-20xx. If no average is available an average of 150 will be used.